



## **Isabell Iris Buttron**

### **Personality & Skills**

Structured, analytical, and focused. Turning complexity into clarity.

Extensive project management experience.

Training, consulting, and coaching of teams and individuals.

Born: 13 September 1976 in Freiburg i. Br., Germany

Dual citizenship: Germany and Switzerland

Rudolfstrasse 12

4054 Basel

Switzerland

+41 77 464 10 52

[isabell\\_buttron@yahoo.de](mailto:isabell_buttron@yahoo.de)

<https://www.linkedin.com/in/isabellbuttron>

<https://bcibciantro.com>

---

## Professional Experience

---

02/2025

### **BCIB Cilantro LLC, Switzerland**

Business consulting, particularly in the areas of project and process management. Coaching of individuals and teams. Project management trainings.

<https://bcibcilantro.com>

10-2024 - 02/2025 **Sabbatical and expedition to Antarctica**

02/2024 - 10/2024 **SKAN AG, Switzerland**

Project Manager / Knowledge Manager

#### Responsibilities

Overseeing the storage and distribution of corporate knowledge by maintaining a global knowledge base and developing new processes, including implementation of „Starmind“.

Interdisciplinary team lead and project manager for project „Digitale Betriebsanleitung“.

#### Achievements

Delivered a functioning prototype of an electronic user guide displayed on the HMI (human-machine interface) ready for acceptance testing within 4 months. Roadmap and resource planning for prototype and further development for the following 2 years accepted by steering committee.

12/2013 – 01/2024 **Genedata AG, Switzerland**

Senior Documentation Expert

#### Responsibilities

Creation, publication, maintenance, and management of admin and end user software documentation.

Creation, maintenance, and management of standardized internal and external (customer) training materials.

Support of internal Quality Assurance in the implementation of company-wide and Business Unit-specific Quality Management Systems.

#### Achievements

Transition of classic software documentation into a wiki-based, versioned and controlled online documentation system for customers of the Genedata Screener Business Unit.

Implementation of a ready-to-use eLearning platform and content in the form of videos, quiz questions and certificates for validated environments, additional materials and demo data for



download. Resource planning and preview for testing phase 2024 and productive phase 2025.

08/2012 – 01/2025 **BCIB Basel, Switzerland**

My own company, integrated into BCIB Cilantro LLC in 02/2025

Coaching and mentoring of individuals and teams to improve self-organization skills and time management.

02/2011-12/2013 **University of Zurich, Switzerland**

Scientific Associate in Gravitational Cell Biology, Cellular Biomechanics and Gene Regulation

Responsibilities Assignments in France (Bordeaux) and Sweden (ESRANGE Space Center near Kiruna) for one parabolic flight and three sounding rocket campaigns.

Achievements Gained new insights into metabolism, functional parameters and gene expression responses in human lymphocytes and macrophages in different gravity environments through multi-platform approaches (results published on PubMed).

01/2010-10/2013 **Novartis Pharma AG, Switzerland**

Scientist in Pre-Clinical Safety

Responsibilities Pharmacodynamics & pharmacokinetics, ADME and toxicology testing under GxP.

Achievements Development of protocols for pre-clinical and clinical studies, study documentation for validated environments.

10/2004-12/2009 **Novartis Institute for BioMedical Research, Austria and Switzerland**

Scientific Associate in Autoimmunity, Transplantation and Inflammation

05/2003-09/2004 **Labor Univ. Prof. Dr. Klaus Czerwenka and AKH (Allgemeines Krankenhaus), Austria**

Cytologist in cancer screening and histopathology

---

## Education

---

05/2002-04/2003 **University of Vienna, Austria**

Research project in cellular signal transduction within the context of Epidermolysis bullosa simplex („Butterfly child“ syndrome)

09/1996-04/2002 **Universität Freiburg im Breisgau, Germany**

Master of Science in Biology, Bachelor in Psychology

06/1996 **Kolleg St. Blasien, Germany**

Abitur (Matura)

---

## Further Education

---

Seminars and courses for personal and professional development, including:

- Self-organization and time management course at Novartis Pharma AG, Austria
- Conflict management course at Novartis Pharma AG, Austria
- Mental training course at Praxis Brücke AG, Switzerland
- Personal coaching course at Klett Akademie, Switzerland
- Certified facilitator LEGO® Serious Play® method and materials at EOL, Germany
- Body language seminar with Stefan Verra, Austria
- Rhetoric for speakers seminar with Michael Rossie, Germany
- IPMA Level D certification at ConPlus Guntern + Partner, Switzerland
- PSM I certification with Scrum.org, USA
- Writing seminar at MAZ, Switzerland

---

## Knowledge

---

Language skills      German (native speaker)  
                             English (fluent)  
                             French (basic)

## IT skills

Very good understanding of MS Office, Sharepoint, Confluence & Jira, Docebo

Good understanding of Mango QHSE, MetaCompliance, Camtasia

Basic understanding of Jython & Python

## Volunteer work

### **Repair Café Weil am Rhein, Germany**

Repairer

A Repair Café is a place where people gather to work on repairing objects of everyday life such as electrical and mechanical devices, computers, bicycles, clothing, and many other items. We are part of a grassroots movement that aims to reduce waste, overconsumption, and planned obsolescence.

The Repair Café Weil am Rhein is held at the old „Kesselhaus“, where we provide tools and where device owners can fix their broken goods with the help of volunteers.

### **Betwixt & Between Theater Company**

Member of the board, handling publicity and advertising for our workshops and shows in Basel

Betwixt & Between Theater Company is a professional company based in Basel. Our activities include in-house theatrical productions as well as workshops and classes for children, adolescents and adults. The company specializes in bilingual theatre activities in German and English with the aim to promote an interest and understanding of other languages by using the means of theatre.

### **Technische Statisterie am Theater Basel**

Member of the stage crew, combining technical precision with a passion for live theatre.

Theater Basel is Switzerland's largest three-genre theatre, presenting productions in drama, opera, and ballet. Known for its artistic diversity and high production standards, it is one of the most prominent cultural institutions in the country.

## Hobbies

Origami, painting, and pottery to nurture my creative side. Being outside and traveling in Switzerland and abroad to nurture my adventurous side.

Numerous house plants and various pets, including our balcony bees and „Gregor“ the bat, currently living in the attic. Also, my dog „Linus“ who's very good at finding truffles in the forests of Allschwil.

Keen interest in science, biology and psychology, especially in communication (including body language)